



RETURN MATERIALS AUTHORIZATION APPLICATION

Please email completed RMA forms to your Account Manager.

1. CUSTOMER'S INFORMATION

COMPANY:

TELEPHONE:

EMAIL:

2. RETURN GOODS INFORMATION

DID YOU PURCHASE ITEMS DIRECTLY FROM GREEN CREATIVE? (please select one):

Yes No (If No, who did you purchase from?) _____

ORIGINAL PURCHASE ORDER NUMBER:

GREEN CREATIVE INVOICE/SALES ORDER NUMBER:

PURCHASE DATE:

MODEL DESCRIPTION AND 5 DIGIT PRODUCT NUMBER OF ITEM RETURN:

DATE CODE (LOCATED PHYSICALLY ON LAMP i.e.; B/16):

RETURN QUANTITY:

REASON FOR RETURN:

- Flickering Ordered Incorrect Product Abnormal Light Color
- Damaged/Broken No Longer Wanted Noise
- Burnt out Leftover/Overstock Other (please explain)

REASON FOR RETURN NOTES:

REQUESTED ACTION: (please select one):

- Replacement if available ***(Address for replacement):**
- Credit Return

Return Instructions:

Please return the product(s) in their original packaging for **credit or replacement only**. All returned goods must be in resalable condition. Returns are subject to a 20% restocking fee.

Address to return product will be provided after approval of the RMA. This **return authorization is valid for 30 days** from the date below.

***Please note – A copy of this RMA form must be included with the product or it will delay the credit return process.**

3. RETURN AUTHORIZATION (FOR GREEN CREATIVE/WAREHOUSE USE ONLY)

RMA REFERENCE NUMBER:

RETURN SALES ORDER NUMBER:

Discrepant Material Back to Stock
Notes:

Date Approved:



GREENCREATIVE